

## Council of Governors

**Minutes of the meeting held at 5.30pm on  
Thursday 31 January 2013, in Public, at  
Post Graduate Medical Centre, Leighton Hospital**

### **PRESENT**

Mr John Moran	<i>in the chair</i>	
Mr Donald Bone	Mr Paul Colman	Mrs Sarah Coombes
Ms Angela Cunningham	Mrs Christine Cooper	Mrs Jenny Creed
Mr Kevin Dawson	Mr Nigel Dibben	Ms Gill Fairhurst
Cllr Dorothy Flude	Mr Stuart Gray	Dr Jonathan Griffiths
Mr Mike Hadfield	Mr Norman Harris	Dr Colin Hopkins
Mr John Lyons	Mr Peter Nimmo	Mr Jerry Park
Mrs Gerry Phillips	Mr Andrew Ritchings	Mrs Jane Smart
Mrs Pat Stalker	Mr Brian Walton	Dr Joss West-Burnham
Mrs Heather Williams		

### **IN ATTENDANCE**

Dame Pat Bacon	Non Executive Director
Mrs Tracy Bullock	Chief Executive Officer
Dr Paul Dodds	Medical Director & Deputy Chief Executive
Mr Dennis Dunn	Non Executive Director
Mrs Denise Frodsham	Chief Operating Officer
Mr David Hopewell	Non Executive Director
Mrs Ruth McNeil	Non Executive Director
Mr Mark Oldham	Director of Finance & Strategic Planning
Mr David Pitt	Director of Service Transformation & Workforce
Ms M Steele	Acting Trust Secretary
Dr Alan Wood	Non Executive Director

### **APOLOGIES FOR ABSENCE**

Mr Bill Craig	Mr Harry Mawdsley	Cllr E. Moore Dutton
Dr Neil Paul	Mrs Julie Smith	

The Chairman opened the meeting and welcomed Mrs Gerry Phillips who had recently been elected as Governor to the class of Patient in the Patient & Carers Constituency. The Chairman welcomed those Members of the Trust and the public who were in attendance.

The Chairman also welcomed Mr David Sargeant and Ms Fiona Bryan from the Care Quality Commission who were in attendance for a presentation and discussion under Agenda Item 4.

### **GOVERNORS' INTERESTS**

No Governor declared, or has declared, any change to his/her interests since the previous meeting of the Council.

### **MINUTES OF THE LAST MEETING**

After discussion, it was

#### **Resolved to**

- **To sign the minutes as an accurate record of the Meeting held on 18 October 2012.**

### **MATTERS ARISING FROM PREVIOUS MINUTES**

#### **CoG12.102 Friends & Family Initiative**

The Chairman presented the progress report. In response to Mr Park's enquiry as to the response rate following implementation in A&E and some other ward areas, Mrs Frodsham advised the detail was not readily available, however, advised she would request the detail of same.

#### **Resolved**

- **To note the progress report**
- **To report to Council on the response rate/feedback following initial implementation** *DF/MS*

### **CARE QUALITY COMMISSION**

**CoG13.01** The Chairman introduced Mr David Sergeant, Compliance Officer, and Ms Fiona Bryan, Compliance Manager, of the Care Quality Commission (CQC) who were in attendance to provide an update on the services monitored by the CQC and advise how the monitoring checks are carried out. Mr Sergeant advised the CQC also wished to work with Councils of Governors and advised he would outline how this could happen.

The Chairman noted the Trust had been subject to an unannounced inspection on 5 December 2012 wherein Mrs Bullock advised the Final Report had been released into the public domain, earlier in the week.

Mr Sergeant outlined the CQC's priorities and noted there were 28 standards of care which were mapped to six outcomes. Mr Sergeant advised of the CQC's scope – circa 32,000 providers operating 50,000 services. Mr Sergeant noted the CQC looked to work with Council of Governors as 'both want better care for local people' and advised that contact with the Council of Governors was usually through the Lead Governor or Chairman. Mr Sergeant subsequently outlined how the CQC can support the Governor's role and referred to the CQC publication – A guide for Foundation Trust Council of Governors – advising it was important Governors were familiar with the guidance on compliance.

Mrs Bullock advised the unannounced inspection of 5 December 2012 had considered 5 of the essential standards, as follows:

- The care and welfare of people who use our services
- Co-operating with other providers
- Safeguarding
- Management of Medicines
- Governance

Mrs Bullock advised the Trust had been found to be compliant with 4 of the standards, however, were found to be non-compliant in relation to the Management of Medicines. Mrs Bullock advised the non-compliance was noted to be of 'minor impact'.

Mrs Bullock advised she was delighted the Trust was compliant on 4 of the standards and was particularly pleased with the positive comments from patients noted in the report, however, noted the Trust was working to achieve compliance with the standard relating to the Management of Medicines. Mrs Bullock advised an action plan was to be put in place following receipt of the report, however, noted work was already taking place across the Trust in relation to medicines management.

In response to Mr Bone's enquiry as to the processes of an inspection, Mr Sergeant gave an example in relation to one of the CQC outcomes.

Mr Dawson noted Mr Sergeant referred to the observations being objective and subjective and enquired as to how the CQC differentiate between the two. Mr Sergeant noted the objective

data is provided by the CQC Data Team prior to the inspection. Ms Bryan noted the CQC Inspectors are trained to corroborative the evidence.

Cllr Flude noted there had recently been a lot of criticism of the CQC and enquired as to whether one could be assured there were sufficient staff in place to respond to the changes in the health economy. Ms Bryan noted there had been changes within the CQC following the investigation into Winterbourne View including the establishment of a designated safeguarding team and a whistleblowing team within the Customer Service Department. Ms Bryan and Mr Sergeant outlined the processes in place for when a contact is received. Ms Bryan noted the CQC had also recruited additional staff.

Mr Park noted Mrs Bullock's Chief Executive's report referred to a failure on behalf of the National Reporting & Learning System in relation to information forwarded to the CQC on the number of incidents reported. Mr Park enquired as to whether the issue had been rectified, wherein Mr Sergeant advised it was under investigation, however, had not yet been rectified.

Mr Park noted compliance was based on outcomes noting processes are also considered. Mr Park enquired as to the position should the processes contradict the outcome. Ms Bryan advised compliance is usually based on outcomes, however, should there be a concern with the regard to the systems and processes in place a judgement is made about the risk and the potential for harm.

Dr West-Burnham noted the report referred to a small number of wards and enquired as to whether Council should perceive this as an indication of activity on all wards. Mr Sergeant noted it was a snapshot of the wards reviewed as processes can be different on other wards. Ms Bryan noted the CQC were currently reviewing their methodology for NHS organisations and seeking to develop a differentiated model. Mrs Bullock noted the Pharmacists who had completed the CQC review had visited a number of additional wards and also requested additional information which would have included information on all wards.

In response to Mr Gray's enquiry as to whether there was a national strategy in place by the CQC to assist Trusts with the anticipated fallout from the Francis Report on Mid Staffordshire NHS Foundation Trust. Mr Sergeant noted nothing had been received locally by the compliance inspectors as the content of the Francis Report was not yet known, however, it was anticipated information would be available early the following

week and that the Chief Executive of the CQC had prepared a number of media briefings.

Mr Hadfield enquired as to under what circumstances would a Governor wish to contact the CQC wherein Mr Sergeant noted Governors should contact the CQC if they had any concerns regarding patient care at the Trust or if they had positive feedback.

Mrs Smart noted it was important Governors engaged with patients and collected qualitative information on their care. Mrs Smart enquired as to whether the CQC had any recommended means of collecting the information, wherein, Mr Sergeant noted there was no prescriptive forms in place, however, recommended the information requested should link to the Outcomes in some way.

Dr Hopkins noted a number of standards had been imposed following a review at Stepping Hill and advised some of the standards could have a counter effect on patient safety. Mr Sergeant noted the requirements were imposed directly by the Department of Health and advised that when judging compliance, an inspector from the CQC does have a degree of flexibility and will be reasonable in exercising their judgement .

Mr Dunn noted the Trust's compliance with four of the essential standards in the recent unannounced inspection and advised compliance was due to long-term strategic initiatives and ongoing work across the Trust. Mr Dunn noted the Board of Directors were concerned with the long term strategy of the Trust and the quality and safety of the patient experience wherein compliance with the standards was a focus but not a key driver.

The Chairman noted the importance of the Council building a relationship with the CQC wherein Mrs Bullock noted Council were active in their engagement with Members, the Public and Patients and it was important they continued to be involved to obtain the softer intelligence.

In response to Mr Dawson's enquiry as to which organisation monitors the CQC, Mr Sergeant noted the CQC reports directly to the Health Select Committee in Parliament.

The Chairman closed the agenda item and thanked Mr Sergeant and Ms Bryan for their attendance.

Mr Sergeant and Ms Bryan left the meeting at this point.

## **CHAIRMAN'S REPORT**

### **COG13.02 Non-Executive Director appointments and recommendation from the Governor Nomination & Remuneration Committee Meeting – 30 January 2013**

The Chairman presented the Briefing Report, circulated at the start of the meeting, recommending the appointment to the Council of Governors of two candidates as Non Executive Directors effective 1 February 2013.

Mr Hadfield, member of the Nominations & Remuneration Committee, outlined the recruitment process wherein the Chairman noted the process had been rigorous with the Trust assisted by GatenbySanderson. The Chairman noted the high quality of all five candidates who were short-listed.

In response to the Chairman's request to appoint Mr John Barnes and Mr Mike Davis as Non Executive Directors in line with the Governor Briefing, Council agreed to the appointments.

The Chairman noted a second recommendation, to extend the tenure of Dr Wood for a three month period to allow time to seek a successor for the roles of Senior Independent Director and Deputy Chairman. In the discussion that followed it was agreed that Dr Wood should remain as a Non Executive Director on the Trust Board until 30 April 2013.

The Chairman noted Mr Bill Craig had retired from the Board of Directors of the Trust effective today, 31 January 2013. Unfortunately, Mr Craig had been unable to attend the Council of Governors meeting that evening and in his absence the Chairman thanked Mr Craig, on behalf of Council, for his outstanding commitment to the Trust throughout his seven year tenure.

#### **Resolved**

- **To approve the appointment of Mr John Barnes and Mr Mike Davis as Non Executive Directors**
- **To approve the extension of tenure of Dr Alan Wood for a three month period**
- **To record Council's appreciation of the hard work and commitment of Mr Bill Craig during his tenure as Non Executive Director**

**CoG12.64 Francis Report on the Public Inquiry into Mid Staffordshire NHS Foundation Trust**

The Chairman noted the report was to be published on Wednesday, 6 February 2013.

**CoG12.66 Governor Planning Day**

The Chairman advised notes from the Planning Day had been circulated to those Governors who had attended the Planning Day and noted the issues discussed had been incorporated in current work programmes across the Trust.

**CoG13.03 Current Council of Governors Vacancies**

The Chairman noted Dr Neil Paul, Governor, was to stand down from Council due to a potential conflict of interest in relation to the provision of services. The Chairman advised Clinical Commissioning Group (CCG) representation on Council was to be discussed with the CCGs. The Chairman thanked Dr Paul for his work with and commitment to Council during his tenure as Governor.

The Chairman noted Mrs Gerry Phillips had joined Council as Governor for the Patient & Carers Constituency – Class of Patient, following a recent election.

The Chairman noted a vacancy remained in the Patient & Carers Constituency – Class of a Carer of a patient aged 15 years of less. The Chairman noted it had historically been difficult to recruit to this Class of Governor and advised the Trust may consider amending the Constitution to two Carer Governors, therefore, removing the distinction of the age of patient cared for. Mrs Flude advised of a number of local groups who provided support to Carers of young persons and suggested the Trust should approach same to recruit new Members and potentially a Governor to the Class of Carer of a Patient aged 15 years or less.

The Chairman noted the vacancy for the Appointed Governor - Community and Voluntary Service Cheshire East and Cheshire Community Development Trust remained with consideration to be given to reconsidering the appointment. In the discussion that followed, it was agreed the Constitution should be reviewed to consider an appointment from an alternative third sector organisation.

**Resolved**

- **To approach specific Carers groups in Cheshire to encourage Trust Membership**
- **To review the stakeholder governor bodies as detailed in the Trust's constitution.**

**CoG13.04 Committee Vacancies**

The Chairman noted there had been only one Governor vacancy outstanding on a Trust Committee following the recent invitation for expression of interests. The Chairman advised Mrs Jane Smart had subsequently expressed an interest in being appointed to the Equality & Diversity Committee. The Chairman asked for Council approval to appoint Mrs Smart to the committee, in the absence of any other nominations.

**Resolved**

- **To appoint Mrs Smart as the Governor Representative to the Equality & Diversity Committee**

**CoG12.03 Health & Social Care Act 2012**

The Chairman noted this continued to be a standing item on the Agenda to provide Governors with an update on items relating to the Act. The Chairman advised all those sections of the Act not yet enacted would be enacted for 1 April 2013.

The Chairman advised the Trust had in place a schedule of training and development events for Governors, the detail and dates of which had been circulated. The Chairman noted the Foundation Trust Network were currently developing a national training programme for Foundation Trust Governors.

**CoG13.05 Governor Self Appraisal**

The Chairman noted Dr Alan Wood would correspond in February with Governors in relation to the Governor Self Appraisal. The Chairman noted Dr Wood was also to complete the Chairman's appraisal and the results of both exercises would be reported to Council at the Council of Governors meeting of 25 April 2013.

**CoG13.06 Celebration of Achievement Evening**

The Chairman noted the Celebration of Achievement Evening, an annual awards event for staff and volunteers, was to be held on 14 March 2013 at Nantwich Civic Hall. The Chairman advised three tickets had been allocated to Governors and in the discussion that followed it was agreed the tickets should be allocated to three Governors who had not attended previously. The Chairman asked Governors to email Ms Steele should they wish to attend.

**Resolved**

- **To note the Chairman's report**

**CoG13.07 LEAD GOVERNOR REPORT**

Mr Lyons noted he had attended 2 Board of Director Meetings (November and January) and advised of nothing untoward to be raised to Council of Governors. Mr Lyons noted the patient stories had been positive detailing qualitative information regarding the care received.

Mr Lyons noted the Board's focus was very much on the patient experience and outcomes when making decisions on future investments.

Mr Lyons advised he had also attended a number of Membership & Communication Committee meetings. Mr Lyons noted he had attended the short-listing meeting of the Non Executive Director Recruitment and re-iterated the Chairman's comments, advising the process had been both rigorous and fair.

Mr Lyons advised he had, in the New Year, been treated as a patient at Leighton Hospital and noted he had received 'first class treatment'.

Mr Lyons noted his tenure as Lead Governor was coming to an end on 31 March 2013 and sought nominations from Council members for the role. Mr Lyons advised he would sit for an additional term should no other Governor come forward.

The Chairman thanked Mr Lyons for his work as Lead Governor and advised Ms Steele would correspond with Governors inviting expressions of interest for the role of Lead Governor.

**Resolved**

- **To note the Lead Governor's Report**

**CHIEF EXECUTIVE'S REPORT**

Mrs Bullock welcomed Mr David Pitt who had commenced in post on 1 January 2013 as Director of Service Transformation & Workforce. Mrs Bullock advised Mr Pitt would present at the next Council meeting detail of his role and objectives, etc..

**CoG13.08 Recent Media Coverage**

Mrs Bullock noted the recent media coverage in The Sentinel regarding the proposed takeover of the Trust by University Hospital North Staffordshire NHS Trust (UHNS). Mrs Bullock noted the report was factually inaccurate and the Trust was not being taken over by UHNS. Mrs Bullock advised UHNS is a key

partner and the Trust would continue to work collaboratively with UHNS going forward.

**CoG13.09 Confirmation of Quarter 2 Monitor Governance Rating**

Mrs Bullock confirmed that the rating for quarter 2 was Green.

**CoG13.10 Quarter 3 Performance**

Mrs Bullock referred to the performance targets and standards circulated in the Briefing Pack for Quarter 3 noting the Trust's provisional rating of Green.

Mrs Smart congratulated Mrs Bullock on the Trust's achievement of the Four Hourly Target in light of the pressures previously noted.

In response to Mrs Smart's enquiry as to the financial penalty against the MRSA target, Mr Oldham confirmed there was no financial penalty as Monitor had set a deminimis target of 5 or less.

**CoG13.11 Financial Position**

Mrs Bullock noted the Financial Risk Rating at Level 3 (Green) and the forecast level 3 (Green) advising however, pay and non pay costs remained high. Mrs Bullock noted the financial position is deteriorating and acknowledged the support received from the Clinical Commissioning Groups has assisted the Trust's achievement of a Financial Risk Rating of 3

**CoG12.97 Monitor Phase 2 Review**

Mrs Bullock advised the final report had been received from Monitor with no changes to that reported at the last Council meeting. Mrs Bullock advised an Action Plan had been produced following analysis of the report and this had been presented to Monitor at a meeting in December 2012. Mrs Bullock advised Monitor are satisfied with the action plan.

Mrs Bullock detailed the major items from the review noting the appropriateness of a Cheshire Health Economy Review was currently being considered by the Local Area Team. Mrs Bullock noted the Service Line Reviews were currently underway and advised of the purpose of same.

Mrs Bullock advised Mr Pitt was the Executive Lead in relation to the introduction of the Programme Management Office whilst Dr Dodds was currently leading a review of Medical Leadership.

### **CoG13.12 Estate Developments**

Mrs Bullock advised the Business Case had been forwarded to Monitor for the Critical Care and Theatre rebuild whilst enabling works are currently underway. In response to the Chairman's enquiry as to whether the Trust require approval from Monitor to proceed with the build, Mrs Bullock noted Monitor's approval was not required per se, however, Monitor will consider the affordability of same.

In relation to the corridor refurbishments, Mrs Bullock noted the Trust were to approach Cheshire Fire & Rescue to seek an extension to the deadline for the completion of works for the areas outside of the ground floor theatres as it was felt it would be inappropriate for the work to be completed within the existing specified timeframe and should be included in existing work programme for the Theatres & Critical Care build to prevent it from being done twice.

Mrs Bullock noted the designs for the refurbished Neo-Natal unit were due to be received by the Board of Directors.

### **CoG13.13 Patient Experience, Quality & Safety Update**

#### ***Ombudsman Reports***

Mrs Bullock referred to the recent Ombudsman report and the subsequent article printed in The Guardian newspaper. Mrs Bullock noted the Ombudsman was critical of how the complaint had been dealt with.

Dr West-Burnham noted the hard work and commitment of staff across the Trust which has led to a number of key achievements noting articles similar to that published in the Guardian can have a detrimental effect and damage the reputation of the Trust. Mrs Bullock noted it was important the Trust were sensitive to the family, however, advised it was important the Trust continued to promote the good services provided by the Trust. The Chairman noted the Trust have apologised to the family on a number of occasions and have also learnt from the incident.

#### ***CQC Unannounced Inspection***

Mrs Bullock referred to the Care Quality Commission unannounced inspection of 5 December 2012 wherein Mr Dawson enquired as to whether a press release was to be issued in relation to same. Mrs Bullock advised Mrs Smith, Director of Nursing and Quality was working with Mr Meadows, Communications and Marketing Officer, to organise a press release.

***Dr Foster***

Mrs Bullock referred to the 2012 edition of the Dr Foster guide which was published in December 2012 noting information had been circulated previously to Governors in this regard.

***A round up of 2012 Achievements***

Mrs Bullock noted the key achievements for 2012 as detailed in the Chief Executive's Report circulated with Council of Governor papers.

Mrs Smart referred to the audit completed by the Utilisation Management Team of 500 sets of case notes over a two week period and the subsequent results of same, as noted in the Governor Strategy Committee minutes of December 2012. Mrs Frodsham provided a summary of the outcome of the audit including the suggested short-term actions to improve performance and manage winter pressures. Mrs Frodsham noted the key opportunities with the actions and subsequent discussion to form the basis of shared working across the local health economy going forward into 2013/14.

**CoG13.14 Financial Update**

Mr Oldham noted the fluid position in relation to the financial position and noting the Board of Directors at the Board meeting of January 2013 had considered the financial position for the coming year taking account of national tariff and inflationary pressures. Mr Oldham noted the challenges for 2013/14 are in the emerging pressures such as increasing utility prices. Mr Oldham also referred to the Cost Improvement Programmes and noted fundamental work was required to drive efficiencies.

Mr Oldham advised detailed discussion had taken place at the Board Meeting and considering the potential deficit it was agreed the Trust is not in a position to provide ongoing assurance that the Trust can maintain a Financial Risk Rating of 3 every month going forward. Mr Oldham noted the Trust have had discussion with Monitor regarding this position.

In response to Mr Hadfield's enquiry as to a potential solution, Mrs Bullock noted it was imperative the Trust worked in partnership with organisations across the health economy and sought collaborations and partnerships whilst continuing to work with the CCGs.

In response to Mr Dibben's enquiry as to whether there as a financial implication of reporting a Financial Risk Rating of 2, Mr Oldham noted there was no financial penalty.

Cllr Flude noted her concerns regarding funding for social care in the Community advising Cheshire East Council were to meet on 28 February 2013 to discuss funding for the coming year.

Mr Oldham noted he would keep Council updated on the Financial Position.

**CoG13.15 Reappointment of External Audit**

Mr Hopewell presented the briefing note for Council of Governors on external audit. Mr Hopewell advised the Trust had appointed Deloitte LLP in October 2008 for a period of five years with an option to extend the contract for a further two years. Mr Hopewell noted that Council were responsible for the appointment of the Foundation Trust External Auditors and requested Council approval to extend the tenure of Deloitte LLP for the additional two years, effective October 2013.

Mr Hopewell outlined the performance of Deloitte as External Auditors to the Trust noting the high quality output and the excellent working relationship with staff being rotated to ensure the working relationship did not become stagnant or overly familiar. Mr Hopewell also noted Deloitte benchmarked well on costs.

In response to Mr Hadfield's enquiry as to whether charges were negotiable, Mr Hopewell noted the costs were comparatively low.

Mr Dawson enquired as to whether the Audit Committee were aware of the Audit Commission Report on Work Programmes and Scales of Fees 2012/13 which detailed potential savings. Mr Oldham noted external audit came under the national framework agreement so the Trust benefited from competitive rates.

In the discussion that followed it was

**Resolved**

- **To extend the tenure of Deloitte LLP for a two year period**
- **To note the Chief Executive Officer report**

**CoG13.16 North West Governor Event – 30 January 2013**

Mr Bone provided a summary of the North West Governors event he had attended the previous day at Liverpool Women's Hospital. Mr Bone advised a presentation had been received from Hill Dickinson Solicitors on the implications of the Health & Social Care Act for Governors. Mr Bone noted a presentation had also been received from the Foundation Trust Network on

their proposed training programme for Governors. Mr Bone noted a presentation received from the NHS Litigation Authority had advised of the introduction of a 'no win/no fee' basis for claims. A detailed discussion had also taken place on membership engagement and it was noted Trusts should be clear on the benefits of being a member. Mr Bone advised he would provide a one page synopsis of the event which could be circulated to Council for reference.

**Resolved**

- **To note the report**

**REPORTS FROM COUNCIL OF GOVERNORS' COMMITTEES**

**CoG13.17 Membership & Communications Committee – 8 October, 12 November, 10 December 2012 and 14 January 2013**

The Chairman presented the minutes. Mrs Smart drew Members attention to the proposal of the staff choir advising over 50 members of staff had expressed an interest in same. Mrs Smart noted the first meeting was to take place on Friday, 8 February 2013 at Leighton Hospital should any Council Members wish to attend.

**Resolved**

- **To note the minutes of 8 October, 12 November, 19 December 2012 and 14 January 2013**

**CoG13.18 Governor Strategy Committee – 3 December 2012**

The Chairman presented the minutes. No questions were raised.

**Resolved**

- **To note the minutes of 3 December 2012**

**REPORTS FROM COMMITTEES WITH GOVERNOR REPRESENTATIVES**

**CoG13.19 Infrastructure Development Committee – 12 November 2012**

The Chairman presented the summary report. No questions were raised.

- **To note the report of the meeting of 12 November 2012**

**CoG13.20 Strategic Integrated Governance Committee – 8 October, 12 November and 14 December 2012**

The Chairman presented the summary report. No questions were raised.

**Resolved**

- **To note the summary report of 8 October 2012, 12 November 2012 and 14 December 2012**

**CoG13.21 QuEst Committee – 29 November 2012**

The Chairman presented the summary report. No questions were raised.

**Resolved**

- **To note the summary report of 29 November 2012**

**CoG13.22 Executive Workforce Committee – 25 September and 18 December**

The Chairman presented the summary report. No questions were raised.

**Resolved**

- **To note the summary report of 25 September 2012 and 18 December 2012**

**CoG13.23 Patient Experience Committee – 5 October & 22 November 2012**

The Chairman presented the summary report. No questions were raised

**Resolved**

- **To note the minutes of 5 October 2012 and 22 November 2012**

The Chairman noted the minutes and summaries, as presented demonstrated Governors were involved across the Trust and thanked Council for their ongoing engagement.

**ANY OTHER BUSINESS**

None noted.

**The Chairman closed the public meeting.**

**TIME, DATE AND PLACE OF NEXT MEETING**

Thursday, 25 April 2013 @ 5.30pm, Lecture Theatre, Post Graduate Medical Centre