

# **Board Papers**

## **Board of Directors**

**2 March 2015**

### **Part I**

**Board Room, Leighton Hospital**

**Board of Directors**  
**A meeting will be held in Public at**  
**9.30am on Monday, 2<sup>nd</sup> March 2015**  
**In the Board Room, Leighton Hospital**

**Agenda**

<b>Action Key</b>	
<b>A</b>	Approval
<b>I</b>	Information
<b>D</b>	Decision /Discussion

<b>Item No</b>	<b>Title of Item</b>	<b>Action</b>	<b>Delivered by</b>
<b>1.</b>	<b>Welcome and Apologies</b> To welcome members of the public and attendees and to receive apologies for absence from Board Members.		All 09.30
<b>2.</b>	<b>Patient Story</b>	I	09.30
<b>3.</b>	<b>Board Members' Interests</b> To <b>consider</b> any <ul style="list-style-type: none"> <li>• Changes to Directors' interests since the last meeting.</li> <li>• Conflicts of interest deriving from this agenda.</li> </ul>		All 09.40
<b>4.</b>	<b>Minutes of the Last Meeting</b> To <b>approve</b> the minutes of the Board of Directors meeting held in Public on Monday, 2 <sup>nd</sup> February 2015	A	All 09.41 <b>Page 6</b>
<b>5.</b>	<b>Actions Arising from Previous Minutes, not Included Elsewhere on the Agenda</b>	I	All 09.45
<b>6.</b>	<b>Annual Work Programme</b>  6.1 2014/15 Work programme  6.2 2015/16 Work programme	I  A	Chairman <b>Page 14</b> Chairman <b>Page 16</b>
<b>7.</b>	<b>Chairman's Announcements</b> To note a spoken report from the Chairman  7.1 Board Away Day  7.2 Board Meeting with CCG Leaders  7.3 Head of Partnership Development  7.4 University of Keele  7.5 Cheshire Business leaders  7.6 Patron of Charitable Trust	I	Chairman

Item No	Title of Item	Action	Delivered by
	<b>7.7 South Cheshire Chamber of Commerce Development Meeting</b>		
<b>8.</b>	<b>Governors' Items</b> To note a spoken report from the Chairman	I	Chairman
	<b>8.1 Governor Development</b>		
	<b>8.2 Governor Elections</b>		
<b>9.</b>	<b>Chief Executive's Report</b> To note a spoken report from the Chief Executive on items including:	I	Chief Executive
	<b>9.1 Staff Survey</b>		
	<b>9.2 Board Secretary Interviews</b>		
	<b>9.3 Monitor Q3 Conference Call</b>		
	<b>9.4 Meeting with GPs / GP Federations</b>		
	<b>9.5 Connecting Care Board / Connecting Care Provider Board</b>		
	<b>9.6 Mr Edward Timpson Back to the Floor</b>		
	<b>9.7 AQuA Site Visit</b>		
<b>10.</b>	<b>Caring</b>		
	<b>10.1 Patient Quality Safety &amp; Experience Report</b> To approve the report	I/D	Deputy Director of Nursing & Quality <b>Page 18</b>
	<b>10.2 Monthly Nursing &amp; Midwifery Staffing Report</b> To note the report	I/D	Deputy Director of Nursing & Quality <b>Page 44</b>
	<b>10.3 CQC Comprehensive Inspection Action plan</b>	I/D	Medical Director <b>Page 49</b>
<b>11.</b>	<b>Safe</b>		
	<b>11.1 Serious Untoward Incidents and RIDDOR Events</b> To receive a verbal update	I	Medical Director

Item No	Title of Item	Action	Delivered by
	<b>11.2 Quality, Safety and Effectiveness Committee</b> To note the minutes of the meeting of January 2015	I	Chief Executive <a href="#">Page 68</a>
<b>12.</b>	<b>Responsive</b>		
	<b>12.1 Performance &amp; Finance Committee</b> To note the minutes of the meeting of February 2015	I	Director of Finance <a href="#">Page 77</a>
	<b>12.2 Performance Report</b> To approve the report	I	Director of Finance <a href="#">Page 92</a>
	<b>12.3 Legal Advice</b>	I	Chief Executive
	<b>12.4 Corporate Trustee</b> To note the Minutes of the Meeting of February 2015	D	David Hopewell <a href="#">Page 112</a>
	<b>12.5 Stronger together Programme Governance</b>	D	Chief Executive <a href="#">Page 116</a>
	<b>12.6 Stronger Together 5 year plan</b>		Chief Executive <a href="#">Page 136</a>
<b>13.</b>	<b>Well-Led</b>		
	<b>13.1 Visits of Accreditation, Inspection or Investigation</b> To receive a spoken report on items	I	Chief Executive
	<b>13.1.1 General Pharmaceutical Council Unannounced Inspection</b>		
	<b>13.1.2 Trauma Peer Review</b>		
	<b>13.1.3 Bowel Cancer Screening Quality Assurance Visit</b>		
	<b>13.2 Audit Committee</b> To note the Minutes of the Meeting of February 2015		David Hopewell <a href="#">Page 140</a>
<b>14.</b>	<b>Effective</b>		
	<b>14.1 Strategic Integrated Governance Committee</b> To note the minutes of the February 2015 meeting	I	Medical Director <a href="#">Page 156</a>
	<b>14.2 Consultant Appointments</b>	I	Medical

Item No	Title of Item	Action	Delivered by
	To note the verbal update		Director
<b>16.</b>	<b>Any Other Business</b>		All
<b>17.</b>	<b>Time, Date and Place of Next Meeting</b> To <b>confirm</b> that the next meeting of the Board of Directors will take place in public, in the Board Room at Leighton Hospital, at 9.30am on <b>Tuesday 7<sup>th</sup> April 2015</b>		All 12.30