

Board Papers

Board of Directors

5th May 2015

Part I

Board Room, Leighton Hospital

Board of Directors
A meeting will be held in Public at
9.30am on Tuesday, 5th May 2015
In the Board Room, Leighton Hospital

Agenda

Action Key	
A	Approval
I	Information
D	Decision /Discussion

Item No	Title of Item	Action	Delivered by	Page No
1.	Welcome and Apologies To welcome members of the public and attendees and to receive apologies for absence from Board Members. Mr D Dunn		All 09.30	
2.	Patient Story	I	09.30	
3.	Board Members' Interests To consider any <ul style="list-style-type: none"> • Changes to Directors' interests since the last meeting. • Conflicts of interest deriving from this agenda. 		All 09.40	
4.	Minutes of the Last Meeting To approve the minutes of the Board of Directors meeting held in Public on Tuesday, 7 th April 2015	A	All 09.41	5-14
5.	Actions Arising from Previous Minutes, not Included Elsewhere on the Agenda	I	All 09.45	
6.	Annual Work Programme 6.1 2015/16 Work programme	I	Deputy Chairman 09:50	15
7.	Chairman's Announcements To note a spoken report from the Deputy Chairman 7.1 Non-Executive Director Recruitment 7.2 Board Away Day	I	Deputy Chairman 09:55	
8.	Governors' Items To note a spoken report from the Deputy Chairman 8.1 Council of Governors	I	Deputy Chairman 10:05	

Item No	Title of Item	Action	Delivered by	Page No
9.	Chief Executive's Report To note a spoken report from the Chief Executive on items including:	I	Chief Executive 10:10	
	9.1 Connecting Care Board and Connecting Care Provider Board			
	9.2 Changes to the Executive Team			
	9.3 Summer Celebration			
	9.4 Monitor Annual Visit			
10.	Caring			
	10.1 Patient Quality Safety & Experience Report To approve the report	I/D	Director of Nursing & Quality 10:25	16-39
	10.2 Monthly Nursing & Midwifery Staffing Report To note the report	I/D	Director of Nursing & Quality 10:40	40-45
	10.3 Nursing and Midwifery Staffing Comprehensive Report	I/D	Director of Nursing & Quality 10:45	46-53
	10.4 Quality, Experience and Safety Committee To note the minutes of 12 March 2015	I/D	Chief Executive 11:00	54-64
11.	Safe			
	11.1 Serious Untoward Incidents and RIDDOR Events To receive a verbal update	I	Medical Director 11:05	
12.	Responsive			
	12.1 Performance & Finance Committee To note the minutes of 22 April 2015 meeting	I	Director of Finance 11:10	65-82
	12.2 Performance Report To approve the report	I	Director of Finance 11:15	83-102
	12.3 Legal Advice	I	Chief Executive 11:25	

Item No	Title of Item	Action	Delivered by	Page No
	12.4 Endoscopy Business Case	I	Chief Operating Officer 11:30	103-140
13.	Well-Led			
	13.1 Visits of Accreditation, Inspection or Investigation To receive a spoken report on items	I	Chief Executive 11:40	
	13.2 Annual Plan - Monitor feedback To receive Compliance Letter dated 27 April 2015	A	Director of Finance 11:45	141-146
	13.3 Audit Committee To note the minutes of 13 April 2015 meeting	I	Director of Finance 11:55	147-160
	13.4 Board Assurance Framework Quarterly Report	I	Medical Director 12:00	161-169
	13.5 Annual Budget To Follow	I	Director of Finance 12:10	
14.	Effective			
	14.1 Strategic Integrated Governance Committee To note the minutes of 13 April 2015 meeting	I	Medical Director 12:20	170-177
	14.2 Consultant Appointments To note the verbal update	I	Medical Director 12:25	
16.	Any Other Business		All	
	Extraordinary Board Meeting 26 May 2015- Sign off Annual Report and Accounts			
17.	Time, Date and Place of Next Meeting To confirm that the next meeting of the Board of Directors will take place in public, in the Board Room at Leighton Hospital, at 9.30am on Monday 1 June 2015		All 12.30	