

Board Papers

Board of Directors

6 July 2015

Part I

Board Room, Leighton Hospital

A G E N D A

Board of Directors
A meeting will be held in Public at
9.30am on Monday 6 July 2015
In the Board Room, Leighton Hospital

Action Key	
A	Approval
I	Information
D	Decision /Discussion

Item No	Title of Item	Action	Delivered by	Page No
1.	Welcome and Apologies To welcome members of the public and attendees and to receive apologies for absence from Board Members.		All 09.30	
2.	Patient Story	I	09.30	
3.	Board Members' Interests To consider any <ul style="list-style-type: none"> • Changes to Directors' interests since the last meeting. • Conflicts of interest deriving from this agenda. 		All 09.40	
4.	Minutes of the Last Meeting To approve the minutes of the Board of Directors meeting held in Public on Monday 1 June 2015 (attached)	A	All 09.45	
5.	Actions Arising from Previous Minutes, not Included Elsewhere on the Agenda	I	All 09.50	
6.	Annual Work Programme			
6.1	2015/16 Work Programme (attached)	I	Chairman 09.55	
7.	Chairman's Announcements To note a spoken report from the Chairman	I	Chairman 10.00	
7.1	Board Away Day 22 June 2015			
7.2	NHS Confederation Conference and Meetings <ul style="list-style-type: none"> • Devolution Manchester • NHS England • Secretary of State Keynote 			
7.3	Stakeholder meetings <ul style="list-style-type: none"> • Cheshire East Executive Lead 			
7.4	NED Annual Appraisal (Review)			
7.5	SAL and Theatres Official Opening			

Item No	Title of Item	Action	Delivered by	Page No
8.	Governors' Items To note a spoken report from the Chairman	I	Chairman 10.10	
8.1	Election of Governors To note the report (attached)			
9.	Chief Executive's Report To note a spoken report from the Chief Executive on items including:	I	Chief Executive 10.15	
9.1	Monitor Annual Visit			
9.2	Exercise Stratus			
9.3	Connecting Care Board and Connecting Care Provider Board			
9.4	Cheshire & Mersey Chief Executive Provider Meeting			
9.5	Director of Nursing Recruitment Campaign			
9.6	Recent Secretary of State Announcement - Monitor and TDA			
9.7	Changes to Monitors Risk Assurance Framework			
9.8	Lord Carter Efficiency Review			
10.	CARING			
10.1	Patient Quality Safety & Experience Report To approve the report (attached)	I/D	Director of Nursing & Quality 10.30	
10.2	Monthly Nursing & Midwifery Staffing Report To note the report (attached)	I/D	Director of Nursing & Quality 10.35	
10.3	Reducing Sickness Absence Business Case To note the report (attached)	I/D	Interim Director of Service Transformation & Workforce 10.45	

Item No	Title of Item	Action	Delivered by	Page No
11.	SAFE			
11.1	Serious Untoward Incidents and RIDDOR Events To receive a verbal update	I	Medical Director 10.50	
11.2	Quality, Experience and Safety Committee Minutes of 21 May 2015 (attached)	I	Chief Executive 10.55	
11.3	Update on Review of Stroke Services Presentation	I/D	Director of Nursing 11.00	
12.	RESPONSIVE			
12.1	Performance & Finance Committee To note the minutes of 24 June 2015 (attached)	I	Director of Finance 11.10	
12.2	Performance Report To note the report (attached)	I	Director of Finance 11.15	
12.3	Legal Advice	I	Chief Executive 11.20	
12.4	Request for Use of the Trust Seal To note the report (attached)	I/D	Director of Finance 11.25	
12.5	Quarterly Trust Seal Report To note the report (attached)	I	Chief Executive 11.30	
12.6	7 Day Working Business Case To note the report (attached)	A/D	Chief Operating Officer 11.35	
13.	WELL-LED			
13.1	Visits of Accreditation, Inspection or Investigation To receive a spoken report on items	I	Chief Executive 11.40	
13.2	Trust Strategy Verbal Update	I/A	Chief Executive 11.45	

Item No	Title of Item	Action	Delivered by	Page No
13.3	Board Effectiveness Survey Responses To note the results (attached)	I	Chief Executive 11.50	
13.4	Audit Committee Action Notes To note the attached minutes of 8 June 2015	I	Director of Finance 11:55	
14.	EFFECTIVE			
14.1	Strategic Integrated Governance Committee To note the attached minutes of 8 June 2015	I	Medical Director 11.55	
14.2	Consultant Appointments To note the verbal update	I	Medical Director 12.00	
14.3	Urology Business Plan To note the report (attached)	A/D	Chief Operating Officer 12.05	
14.4	General Surgery Business Plan To note the report (attached)	A/D	Chief Operating Officer 12.15	
15.	Any Other Business		All 12.25	
16.	Time, Date and Place of Next Meeting To confirm that the next meeting of the Board of Directors will take place in public, in the Board Room at Leighton Hospital, at 9.30am on Monday 3 August 2015		All	