

Board of Directors

Minutes of the Meeting held at 9.30am on Monday, 10 January 2011 In the Board Room at Leighton Hospital

PRESENT

Mr J Moran		Chairman <i>in the chair</i>
Mrs T Bullock	TB*	Chief Executive
Mr M Chandler		Non-Executive Director
Mr WD Craig		Non-Executive Director
Dr PA Dodds	PAD*	Deputy Chief Executive and Medical Director
Mr D Dunn		Non-Executive Director
Ms J Hartley	JH*	Acting Director of Nursing
Mr D Hopewell		Non-Executive Director
Mr M Oldham	MO*	Director of Finance & Strategic Planning
Dr AH Wood		Deputy Chairman and Senior Independent Director

IN ATTENDANCE

Ms T Ames		Lead Governor
Ms N Brown	**	F2 Doctor (shadowing Ms H Grimbaldeston)
Mr M Cunningham	**	Associate Director of Public Health, PCT
Ms H Grimbaldeston	**HG*	Director Public Health, PCT
Ms M Steele	MS*	Acting Trust Secretary

APOLOGIES

Mrs R Alcock	RA*	Director of Workforce and Organisational Development
Mrs D Frodsham		Director of Performance & Service Planning
Mrs V Godfrey		Non-Executive Director

*denotes action deriving from **resolutions** below

** Attended for Agenda Item 11.01.7.3 only

DIRECTORS' INTERESTS

No Director declared, or had declared, any change to her/his interests since the Board of Directors' previous meeting.

MINUTES OF THE LAST MEETING

After discussion, it was

Resolved

- **To sign the minutes as an accurate record of the Board meeting held on Monday, 6 December 2010 subject to noting**
 - Under item 10.12.7.1 – *Monitor Quarter 2*, the first paragraph is to be amended to read 'Mrs Bullock noted

she **and** Mr Oldham had had a recent conference call with Monitor where Monitor had noted no real issues of concern'.

Changes included in the Public Minutes of 6 December 2010.

ACTIONS ARISING FROM PREVIOUS MINUTES NOT INCLUDED ELSEWHERE ON THE AGENDA

10.12.17.1 Target Discharge Dates

Mr Chandler requested the action to discuss Target Discharge Dates at a future Board Away Day be included on the Action List.

Resolved

- **To amend the Action List to include the discussion of Target Discharge Dates at a future Board Away Day MS**

CHAIRMAN'S ANNOUNCEMENTS

10.12.5.5 Meeting with Ms Kathy Cowell, Chair of Central & Eastern Cheshire PCT

The Chairman advised he had met with Mrs Kathy Cowell wherein she and the Chairman had met with representatives from each of the Clinical Divisions for a short walkabout of the Leighton site. The Chairman noted Mrs Cowell had seen firsthand the pressures within a number of the clinical areas and, in particular, the volumes of patients attending at Leighton Hospital. The Chairman noted he proposed scheduling a similar walkabout with Ms Lynn McGill, Chair of East Cheshire NHS Trust.

11.01.5.1 Stakeholder Meeting

The Chairman advised he, Mrs Bullock and Dr Dodds had attended a local stakeholder event regarding the integration of Cheshire East Community Health with East Cheshire NHS Trust. The Chairman noted Mrs Bullock would provide feedback from the meeting under the Chief Executive's Report (Agenda Item 7).

Resolved

- **To note the Chairman's Report**

GOVERNORS ITEMS

10.12.6.2 Governor Elections

The Chairman advised an invitation to stand as Governor had been issued to members in the Public, Patient & Carer and Staff & Volunteer Constituencies. The Chairman noted correspondence had been issued

to the existing elected Governors seeking their interest in restanding as a Governor and advised a number of Governors had expressed an interest.

11.01.6.1 Governor Induction

The Chairman noted Tuesday, 5 April 2011 had been scheduled as an Induction Day for the incoming Council of Governors.

11.01.6.2 Council of Governors Meeting – 27 January 2011

The Chairman advised the Board of Directors a Council of Governors meeting was scheduled to take place at 5.30pm on Thursday 27 January 2011 with the agenda for same to be issued week commencing 17 January 2011.

11.01.6.3 Monitor – Governor Survey

The Chairman advised Monitor had issued a survey for completion by all Governors. The Chairman noted, following discussion with Ms Tracey Ames, Lead Governor, Governors would be invited to forward a copy of their responses to Dr Alan Wood, Senior Independent Director, as this will assist the Trust in future planning locally.

The Chairman noted a local Governor Appraisal was due to be completed and this would be led by Dr Alan Wood.

11.01.6.4 Review of the MCHFT Constitution

The Chairman noted a review of the Constitution was to be completed with particular consideration to be given to the stakeholder organisations from which a number of Governors are appointed. The Chairman noted the changing landscape of the NHS had prompted the review in this instance with a review to be completed annual in the future.

Resolved

- **To note the report**

CHIEF EXECUTIVE'S REPORT

11.01.7.1 Operating Framework 2011/12

Mrs Bullock advised that following release of the Operating Framework, Dr Dodds had summarised the key issues at the Board Away Day on 20 December 2010. Mrs Bullock noted the national publication of a series of documents the week prior to Christmas and advised that the Executive were currently summarising the documents which would be circulated to the Board of Directors on completion.

Mr Oldham noted the 'road test' in respect of the national tariff had been released and the impact on the Trust was being established. Mr Oldham advised of the anticipated financial gains and losses for the

Trust advising the greatest financial impact related to guidance on readmissions. Mr Oldham noted an extract of patient data relating to readmissions was currently being reviewed to more accurately assess the potential impact and in this regard the Trust would comment on the impact of the 'road test' to the Department of Health in relation to the proposal.

In response to Mr Craig's enquiry as to whether the guidance had been 'set in stone', Mrs Bullock advised the Foundation Trust Network had made a representation in relation to the proposal whilst Mr Oldham noted the Directors of Finance were to discuss a uniform response at the Director of Finance meeting, scheduled for 11 January 2011. Mr Craig also suggested the issue be raised with local MPs. The Chairman noted such meetings are scheduled for the end of January 2011.

In the discussion that followed it was agreed that should a review of the data highlight readmissions relating to the same episode of care condition, consideration should be given to the Trust's discharge procedures.

10.10.17.1 Agenda for Change – Terms & Conditions

[Sentence removed under S43 of the Freedom of Information Act]. Mrs Bullock noted, discussion was taking place nationally in relation to a pay freeze on increments. Mrs Bullock noted the proposal was being discussed with the national union bodies whilst locally the regional HR Directors were to meet to discuss same. Mrs Bullock advised Mrs Alcock had also raised the item at a recent JCNC meeting.

Resolved

- **To receive an update on the National discussions at the Board of Directors meeting of 7 February 2011 RA**

10.12.6.3 Clinical Services Strategy Day

Mrs Bullock referred to the recent Board Away Day where discussion had taken place regarding the Clinical Services Strategy Day.

Discussion took place regarding the apparent lack of awareness on the part of a number of clinical staff regarding the current critical financial pressures. Mrs Bullock advised the Executive Directors were using every appropriate opportunity to reinforce the current position acknowledging that whilst there was a lack of awareness in some areas there were also a number of clinical issues that were to be resolved which had given rise to a request for additional resources. Mrs Bullock noted, however, these may require consideration be given to different ways of working rather than additional resources/financial contribution.

Mrs Bullock advised she was to meet with Mr John Wilbraham, Chief Executive, East Cheshire NHS Trust, Mr Chris Burke, Chief Executive, Stockport NHS Foundation Trust and Mr Simon Roberts, Fynamore to discuss progression of the Healthcare Group concept. Mrs Bullock noted the establishment of Healthcare Groups was linked to the outcomes of the Clinical Services Strategy Day.

10.11.7.2 Director of Nursing

Mrs Bullock advised a conditional offer of appointment was made to Mrs Julie Smith who had accepted the substantive position of Director of Nursing subject to receipt of satisfactory references and a medical examination. Mrs Bullock noted the high calibre of shortlisted candidates.

11.01.7.2 Consultation Responses to White Paper

Mrs Bullock advised the week prior to Christmas 2010 there had been the publication of a significant number of important documents some relating to the White Paper, others in relation to Annual Reporting and compliance framework requirements. Mrs Bullock informed the Board that the Executive Team were in the process of summarising these papers and same would be circulated to the Board on completion.

10.10.13.1 Responsible Officer

Mrs Bullock advised Dr Paul Dodds was assuming the role of Responsible Officer. The Board thanked Dr Dodds for taking on this role and some concern was expressed about the Medical Director's capacity to undertake all the duties this role entailed. It was agreed the role would be monitored as further details of the duties involved were released.

11.01.7.3 Public Health White Paper

Ms Heather Grimbaldeston attended to present on the Public Health White Paper.

Ms Grimbaldeston commenced her presentation noting this was a time of huge change for public health advising it was important the Trust were aware of the proposed changes particularly those that will affect the acute sector.

Ms Grimbaldeston advised of three consultation papers issued in December of 2010; Healthy Lives, Healthy People; Funding and Commissioning Public Health, Transparency in Outcomes and Strategy for Public Health in England. Ms Grimbaldeston noted the consultations highlighted the Government's ongoing commitment to public health. Ms Grimbaldeston advised of the key headlines within the documents noting in particular the creation of Public Health England and its key functions. Ms Grimbaldeston noted the new role

for local government including the employment of Directors of Public Health and the set up of Health and Wellbeing Boards.

Ms Grimbaldeston noted the emphasis on working together within the local health economy and advised of the suggested budget/funding allocation. [Sentence removed under S43 of the Freedom of Information Act].

The Chairman and Mrs Bullock reinforced the importance of the local health economy working together particularly in relation to emergency admissions with consideration to be given to different ways of working.

In response to Mr Chandler's enquiry as to the source of the data and the interactiveness of same, Ms Grimbaldeston noted within the outcomes framework a number of indicators were being developed by a number of Healthcare Professionals and Professional Bodies to ensure relevant indicators are chosen which are cross cutting across acute, social care and public health to promote and incentivise collaborative working.

Ms Grimbaldeston, Ms Brown and Mr Cunningham left the meeting at this point.

Discussion followed regarding the presentation and the challenges which lay ahead.

Resolved

- **To keep the Board of Directors up to date regarding the establishment of the Health & Wellbeing Board and the Trust's proposed participation** *HG/MS*
- **Forward consultation questions for submission of a Trust response** *HG/MS*

10.11.7.4 Integration East Cheshire Trust & CECH

Stakeholder Event

Mrs Bullock advised of the recent stakeholder event attended by herself, the Chairman and Dr Dodds. Mrs Bullock noted she had raised a concern regarding the potential impact of the TCS programme on the provision of services in this area. Mrs Bullock advised a letter was issued to John Wilbraham from MCHFT, South and Vale Royal Consortia Chairs, requesting the establishment of a stakeholder board which would focus on our geographical area and which is separate to the work taking place in the East. The letter was issued prior to Christmas and a response is awaited.

Transition Board

Mrs Bullock advised the inaugural meeting of the Transition Board was to take place on Friday, 28 January 2011 at which Dr Dodds would be representing the Trust.

Letter from Mr. John Wilbraham

Mrs Bullock presented the correspondence received from Mr Wilbraham in response to the Trust's concerns arising from the integration between ECT and CECH. Mrs Bullock advised adequate assurances had been received from Mr Wilbraham whilst noting the inability to provide assurance requested in respect of the allocation of financial savings.

Discussion took place regarding the potential financial savings. Dr Wood noted the Performance & Finance Committee had discussed the requirement for the Trust to consider the services Cheshire East Community Health provide and those which could be provided by the Trust.

Mr Craig requested the Transition Board ensure 'fair shares' is being considered.

Resolved

- **To note the correspondence**
- **To consider/review the services provided by Cheshire East Community Health and those which could be provided by the Trust MO**

11.01.7.4 Number of Beds to be Staffed

Mrs Bullock noted the recent discussions with the Chairman regarding Ward 18 and the quality/safety issues which had occurred when the Ward was reopened to generate additional beds and advised a decision had subsequently been made to decommission the ward. Mrs Bullock noted that EAU were potentially due to move to another ward to assist in resolving single sex accommodation issues.

In response to Dr Wood's enquiry as to the Trust's position should there be no further bed capacity, Dr Dodds noted a decision regarding action to be taken would be made by Gold Command. Mrs Bullock noted Gold Command were hoping to mitigate 'full' hospitals following increased admissions by cancelling elective surgery. In relation to elective surgery, the Chairman enquired as to whether surgery continued to be cancelled. Mrs Bullock advised that day case work would continue as normal whilst In-Patient elective surgery continued to be cancelled and that this decision was being reviewed daily by Gold Command. An exception to this was for Oncology Patients where surgery has recommenced.

In response to Dr Wood's enquiry as regards the accountability for quality should Gold Command insist the Trust open additional beds, Mrs Bullock advised the Trust would be held accountable.

11.01.7.5 Progress with Transition to GP Commissioning

Mrs Bullock noted the willingness to work together remained, however, to date only meetings to discuss specific issues (e.g. orthopaedics, non elective demand) had taken place. Dr Dodds noted he was to attend, on 18 January 2011, a meeting of South Cheshire & Vale Royal Commissioning Consortium.

It was noted the future challenges of working with the three GP Consortia and their differing requirements. The Chairman noted the Trust should continue to raise awareness and market the services it provides.

Resolved

- **To note the Chief Executive's Report**

MEDICAL DIRECTOR'S REPORT

11.01.8.1 Serious Untoward Incidents and RIDDOR Events

Dr Dodds advised of no Serious Untoward Incident or RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences) reportable incidents.

11.01.8.2 Appointment of Consultants

Dr Dodds noted the appointment of Consultants to substantive posts in Acute Medicine and Radiology.

11.01.8.3 NHSLA - Maternity

Dr Dodds noted the NHSLA had recently assessed the Maternity Unit against Level 1 criteria. This involved an assessment of 50 sets of guidelines for which the Unit achieved 100% compliance. A great deal of work has already taken place in preparation for levels 2 and 3, and the Unit will be working towards these over the next 12 months.

11.01.8.4 Gold Command

Dr Dodds noted discussions with Gold Command regarding critical care beds on 31 December 2010 and the subsequent decision regarding elective surgery. Dr Dodds noted Gold Command have declared a Level 2 Critical Care across the North West.

11.01.8.5 Associate Director of Integrated Governance

Dr Dodds noted Mrs Jane Palin had tendered her resignation advising Mrs Palin was due to leave the Trust at the beginning of March 2011. Dr Dodds acknowledged the hard work of Mrs Palin within the Integrated Governance Department.

Resolved

- **To note the Medical Director's Report**

QUALITY SAFETY & EXPERIENCE

11.01.9.1 Clinical Audit Gap Analysis & Programme

Dr Dodds presented the paper noting the background and purpose of same and requested Board approval for progress against the assessment tool is included in the internal audit programme and monitored by the Audit Committee on an annual basis.

In the discussion that followed Dr Dodds provided clarification on clinical audit and clinical strategy whilst concerns were raised as regards the appropriateness of the Audit Committee to monitor the completion of the work. It was noted the Strategic Integrated Governance Committee were responsible for completion of the work/actions in relation to clinical audit and provide assurance to the Board of Directors that the work had been undertaken. It was, therefore,

Resolved

- **To note the paper**
- **To incorporate progress against the assessment tool in the internal audit programme**
- **The Audit Committee will monitor the work is being completed and provide assurances to the Board of Directors, as appropriate**

11.01.9.2 Strategic Integrated Governance Committee – Minutes of 13 December 2010

Dr Dodds presented the minutes noting the items to be raised to the Board of Directors. Dr Dodds advised the Corporate Governance Handbook would be presented to the Board of Directors in February 2011.

In relation to Infrastructure Committee concerns regarding progress against the Cheshire Fire & Rescue Service action plan, notably that some of the actions would not be complete until 2019. The Committee

deemed it appropriate to raise these concerns to the Board of Directors. Mr Dunn noted a number of risks on the risk register continued to have a RAG rating of 'Red'. Mrs Bullock advised the risks are assessed in accordance with Cheshire Fire & Rescue and Fire Code advice 'as if there was an actual fire at the time of the assessment' as opposed to the likelihood of an actual fire occurring, which would make the risk very low. However, the Trust have implemented a number of mitigating actions to reduce the risk of a fire occurring. Dr Dodds highlighted the potential that further red ratings would occur as the Trust learned more about areas that hadn't yet been assessed and that this actually gave Cheshire Fire & Rescue more confidence as it clearly illustrates the Trust knows what the risks are and can continue to put mitigating actions in place.

Resolved

- **To note the minutes of 13 December 2010**
- **To receive the Corporate Governance Handbook at the Board of Directors meeting of 7 February 2011 PAD**

The Board of Directors agreed it was appropriate to discuss Agenda Item 12.2 – Leighton Asbestos Removal Strategy at this point.

FIT FOR PURPOSE INFRASTRUCTURE

11.01.12.2 Leighton Asbestos Removal Strategy

Mr Oldham presented the paper and requested Board of Director approval for Option Two – Phased Removal from Streets. Mr Oldham advised of the issues relating to the presence of asbestos within the main walkways and hospital streets. Mr Oldham noted the drivers for change advising enablement works need to be completed prior to other works commencing.

Mr Oldham advised of the works to be done this coming year (2011/12) and the cost of same, as set out in the paper. [Sentence removed under S43 of the Freedom of Information Act].

In response to Dr Wood's enquiry as to the assurances the Trust will receive that the work has been completed correctly and all the asbestos has been removed, Mrs Bullock advised a contractor has been employed by the Trust to check the asbestos has been removed and the asbestos removal contractor will not receive payment until these assurances have been received.

In response to Mr Craig's enquiry as to the assessment for the likelihood of fire being accurate, Mrs Bullock assured the Board the likelihood scoring was correct and advised all mitigation on fire prevention had also been completed.

Concerns were again raised regarding the length of time to complete the works and Mrs Bullock re-iterated it would not be possible to close more than one ward at any one time for operational reasons noting, therefore, the works could not be completed any sooner than outlined.

In response to Mr Oldham's request for Board approval to proceed with Option Two and sign the contract for works to commence it was

Resolved

- **To approve the paper and proceed with Option Two**

QUALITY SAFETY & EXPERIENCE

11.01.12.3 QuEst Committee – Minutes of 25 November 2010

Mrs Bullock presented the minutes noting in particular the items to be raised at the Board of Directors meeting. Mrs Bullock noted the Patient Safety Walkrounds which were due to commence on 21 January 2011 and take place fortnightly thereafter. Mrs Bullock advised these Walkrounds would provide the Board of Directors and Governors with the opportunity to look at quality and safety issues.

Mrs Bullock also presented the Quality & Safety Strategy (circulated for information). Ms Hartley noted progress against the Strategy document will be reflected in the Quality Accounts.

Resolved

- **To note the Minutes of 25 November 2010**

ORGANISATIONAL DELIVERY

11.01.10.1 Section 11 Self Assessment Template – Local Safeguarding Children Board (LSCB)

Ms Hartley presented the feedback letters received from Mr Tim Newton Chair of the Section 11 Moderation Panel, Cheshire East Local Safeguarding Children Board following the mandatory completion of the self assessment template by the Trust.

Ms Hartley advised the Trust had to self assess against 7 Key Standards noting the Panel had agreed with the Trust scores in all but two areas and in these instances the Panel had increased the scores from '3' to '4', '3' being the self assessment score submitted by the Trust.

Mrs Bullock noted the LSCB had made a number of positive comments advising the notes of the Panel Meeting recorded a 'very honest assessment, good internal communications, audits and training, etc., and was impressed by the commitment demonstrated and the

willingness to improve further'. Also, that a number of initiatives had been taken away to use as examples of best practice

Mrs Bullock advised the recommendations made by the Panel would be monitored by the Operational Integrated Governance Committee.

Resolved

- **To note the paper**
- **To monitor the recommendations at the Operational Integrated Governance Committee**

11.01.10.2 Performance Report

Patient Quality & Safety Focus

Dr Dodds noted the trending information relating to Care Indicators, included at the request of the Board of Directors. Dr Dodds advised SPC Chart 5 detailed the VTE risk assessment data noting the Trust's achievement against the CQUIN target of 90%. Dr Dodds noted the Trust's performance was improving, however, it was unlikely the target of 90% would be achieved by the year end.

In response to Mr Hopewell's enquiry as to the financial implication of not attaining the target, Mr Oldham advised there would be no financial penalty incurred in the current financial year in view of the capped contract.

Dr Dodds advised CHKS were due to rebase their calculations and in this regard future Risk Adjusted Mortality Rates would demonstrate an increase to reflect the rebasing. This increase would also be reflected in the Peer Group figures.

In response to Mr Chandler's enquiry as to the reason for the increase in complaints received by the Surgery & Cancer Division, Mrs Bullock advised there was an increase in the number of complaints being received relating to cancelled operations and a change in appointment times. Ms Hartley advised a review was to be completed of the complaints and the reasons for the increase included in the Performance Report for the Board of Directors meeting in February.

Dr Wood enquired as to the number of days noted for Length of Stay in the Clinical Indicators Report against the number of days noted in the Cost Improvement Programme. It was noted the number of Days included in the Clinical Indicators Report was a Trust wide figure and included day cases whilst the figure recorded under the Cost Improvement Programme related to Emergency Care only.

In response to the Chairman's enquiry regarding the time of discharge detailed in a complaint, Mrs Bullock advised of the circumstances of the discharge and noted it was not Trust policy to discharge patients late at night.

Finance

Dr Dodds noted the contract income was better than expected and provided detail of the current cashflow.

Dr Dodds noted the Capital Programme remains on track for the year although there has been slippage in a small number of areas.

System Delivery Focus

Dr Dodds advised the Trust had achieved Quarter 3 in relation to the 4 hourly standard for A&E, however, performance in December had been poor due to the high level of admissions. Dr Dodds advised the Board that the North West were currently on Level 2 – Critical Care with the SHA to confirm what this will mean in relation to the achievement/non achievement of targets. Dr Dodds advised the Trust were likely to 'Underachieve' Cancelled Operations on the Day and Cancelled Operations seen in 28 days.

Workforce Focus

Dr Dodds noted the overspend on pay and the RAG rating of 'Red' in relation to retention. Dr Dodds advised the RAG rating for appraisals and attendance targets was 'Green'.

The Chairman noted the reduction in agency costs wherein Mr Oldham advised vacancies remained high with continued use of bank and agency staff, however, costs were decreasing.

Resolved

- **To note the report**
- **To receive further information on the reasons for increased complaints received by the Surgery & Cancer Division in the Performance Report for the February Board JH**

11.01.10.3 Performance & Finance Committee – Meeting of 3 December 2010

Mr Oldham presented the minutes of 3 December 2010 noting the issues to be escalated to Board had been raised at the Board of Directors meeting of 6 December 2010.

Mr Oldham provided a verbal updated of the meeting of 7 January 2011 noting discussion had taken place regarding bank and agency staff, the proposed tariff particularly in relation to the readmissions guidance and the significant gaps in allocation of Junior Doctors in February 2011 following the release of the rotation by the Deanery.

Resolved

- **To note the minutes of 3 December 2010**

STRONG PROGRESSIVE FT

11.01.11.1 Audit Committee – Meeting of 6 December 2010

Mr Oldham presented the minutes of the meeting noting the Committee's concerns regarding the Pharmacy Ascribe System.

Resolved

- **To note the minutes of 6 December 2010**

FIT FOR PURPOSE INFRASTRUCTURE

11.01.12.1 The Use of Technology within the NHS

Mrs Bullock presented the paper and requested the Board of Directors' approval to commit to the scoping exercise [Sentence redacted under S43 of the Freedom of Information Act]. Discussion took place regarding the terms of reference and it was requested same are explicit in terms of the requirements and expectations of the project. Some concerns were raised regarding the independence of the person employed to complete the exercise.

Resolved

- **To proceed commit to the scoping exercise**
- **The Infrastructure Committee to review the Terms of Reference MO**

11.01.13.1 [Section removed under S43 of the Freedom of Information Act].

Resolved

- **To approve the report**

11.01.14.1 Visits of Accreditation, Inspection or Investigation

Mrs Bullock advised of a routine visit by the Human Tissue Authority scheduled for 26 January 2011 and also advised of a scheduled Gynae Oncology review.

Following the responsive review recently completed by the Care Quality Commission (refer Item 10.12.7.2 – Care Quality Commission Meeting – December 2010), Mrs Bullock advised a draft report had been received wherein Ms Hartley noted the concerns raised. Ms

Hartley noted that comments on factual accuracy had been submitted and where appropriate action plans were in place to address any concerns raised and these action plans were to be monitored by SIG and presented to the Care Quality Commission on a monthly basis. It was noted that the Board of Directors would be notified when all action were complete.

Resolved

- **To note the report**
- **To receive the final report from the Care Quality Commission once received JH**

BOARD ACTIONS

After discussion, it was

Resolved

- **To approve the revised schedule of Board of Directors' actions, subject to including amendments to the schedule to be presented to the Board meeting on Monday 7 February 2011 MS.**

ANY OTHER BUSINESS

11.16.1

USE OF SEAL

Mrs Bullock requested the use of the Trust Seal for a contract lease agreement between Mid Cheshire Hospitals NHS Foundation Trust and the Cheshire Police Constabulary in respect of a specified area of Trust premises to be utilised by the Cheshire Constabulary from 1 April 2008 to 31 March 2013.

Resolved

- **To approve the use of the Trust seal for the specified contract**

TIME, DATE AND PLACE OF FORTHCOMING MEETINGS

9.30am Monday, 7 February 2011 at Ashfields Medical Centre, Sandbach. The meeting is to be held in public.

Signed

Chairman

Date