

Board of Directors

Public Minutes of the Meeting (Part II) held on Monday, 3 June 2013 In the Boardroom, Leighton Hospital, Crewe

PRESENT

Mr J Moran	Chairman (<i>in the chair</i>)
Dame P Bacon	Non-Executive Director
Mr J Barnes	Non-Executive Director
Mrs T Bullock	Chief Executive
Mr M Davis	Non-Executive Director
Dr PA Dodds	Deputy Chief Executive and Medical Director
Mr D Dunn	Non-Executive Director
Mrs D Frodsham	Chief Operating Officer
Mr D Hopewell	Non-Executive Director
Mrs R McNeil	Non-Executive Director
Mr M Oldham	Director of Finance & Strategic Planning
Mr D Pitt	Director of Service Transformation & Workforce
Mrs J Smith	Director of Nursing & Quality

IN ATTENDANCE

Ms M Steele	Acting Trust Secretary
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MINUTES OF THE LAST MEETING

After discussion, it was

Resolved

To sign the minutes as an accurate record of the meeting held on Tuesday, 7 May 2013

ACTIONS ARISING FROM PREVIOUS MINUTES NOT INCLUDED ELSEWHERE ON THE AGENDA

None noted.

CHIEF EXECUTIVE'S REPORT

12.10.2.1 (Part II)

Annual Plan – 2nd Stage Review Action Plan Update

Mrs Bullock presented the updated action plan noting the following items:

- Review viability of services. Mrs Bullock advised the Service Line Reviews have now been completed by Deloitte and discussions are to take place with the Clinical Commissioning Groups. Mrs Bullock advised the Deloitte Report was to be raised at the next Senior Teams meeting.

- Ensure CIP delivery – Mrs Bullock advised the Project Management Office paper had been presented to the Board of Directors meeting of 7 May 2013 with the Medical Leadership Review paper was scheduled under Agenda Item 4.1.
- Consider organisational options. Mrs Bullock advised this action would remain under review during formal strategy updates.
- Ensure sufficient clinical leadership capacity. Mrs Bullock reiterated the Medical Leadership Review paper was scheduled under Agenda Item 4.1.
- Deliver Project Management Office. Mrs Bullock referred to the paper which had been presented to the Board of Directors on 7 May 2013.

Mrs Bullock also advised of those items which had been completed and removed from the action plan.

Mr Davis referred to the most recent Internal Audit Report which stated that Quality Impact Assessments had not been completed. Mr Oldham noted the Assessments are now complete.

Resolved

- **To note the Chief Executive's Report**
- **To note the progress on the Action Plan**

MEDICAL DIRECTOR'S REPORT

12.05.1.1 [Paragraphs removed under S40 of the Freedom of Information Act]

Resolved

- **To note the verbal update**

WORKFORCE DEVELOPMENT AND EFFECTIVENESS

13.06.4.1 **Medical Leadership Review**
(Part II)

Dr Dodds presented the paper noting the McKinsey recommendation that the Trust increase the clinical involvement in leadership and management. Dr Dodds advised that on this basis, the senior medical leadership and management model had been reviewed and a new framework developed.

Dr Dodds advised of the guiding principles under which the proposal had been developed noting the current framework and providing detail of the proposed structure.

Mrs McNeil enquired as to whether the roles detailed in the proposed structure may be difficult to recruit too, wherein Dr Dodds advised it may be difficult to recruit to a number of the posts. Dr Dodds advised the posts were to be filled through the management of change process initially followed by internal advertisement should vacancies remain.

It was noted an initial tenure of two years was recommended for each of the posts (excluding Medical Director) and Dr Dodds detailed the cost of the new structure including the cost of backfilling posts.

In response to the Chairman's enquiry as to whether there had been monies allocated in the budget for 2013/14, Dr Dodds noted there were monies allocated.

It was noted that should the paper be approved the consultation process would commence on 10 June for a 30 day period.

Resolved

- **To approve the restructuring of the Senior Medical Leadership at the Trust**

ANY OTHER BUSINESS

13.06.6.1 (Part II)

Bruce Keogh Reviews

Mrs Smith advised she was due to partake in one of the reviews instigated by Professor Sir Bruce Keogh. Mrs Smith advised she was to attend North Lincolnshire and Goole NHS Foundation Trust. Mrs Smith noted the negative publicity which has surrounded a number of the recent reviews.

13.06.8.1

Board Effectiveness Survey

Mr Davis referred to the statement 'Board Members act as Corporate Directors, demonstrating the ability to think strategically and contribute to areas outside their specialist field' and the fact that one Board Member had disagreed with the statement. Mr Davis advised that the issue had been raised at a recent CASS course he had attended and was a national issue with the recommended solution of two contracts for Executive Directors – one for the corporate role and one for the functional role.

13.06.6.2 (Part II)

Foundation Trust Network Conference

Mr Davis expressed his interest in attending the Foundation Trust Network Conference in October 2013 and enquired as to whether any other Member of the Board was also attending. The Chairman advised he planned to attend as did Mrs Bullock and Mrs Frodsham.

REVIEW OF THE MEETING

It was agreed all members had been aware of the presence of the Layperson representing NHS Vale Royal Clinical Commissioning Group, however, it was noted this had not hindered the robust discussions.

It was noted there had been a wide range of discussion on a number of issues that went beyond just the issues presented in the paper.

Signed

Chairman

Date