

Agenda

Board of Directors

Meeting, in Public, of

6 January 2014

Board Room, Leighton Hospital

9.30am

Board of Directors
A meeting will be held in Public at
9.30am on Monday, 6 January 2014
In the Board Room at Leighton Hospital, Middlewich Road,
Crewe

Agenda

Action Key	
A	Approval
I	Information
D	Decision /Discussion

Item No	Title of Item	Action	Delivered by
1.	Apologies To receive apologies for absence.		All 09.30
2.	Patient/Staff Story	I	09.30
3.	Board Members' Interests To consider any <ul style="list-style-type: none"> • changes to Directors' interests since the last meeting. • conflicts of interest deriving from this agenda. 		All 09.40
4.	Minutes of the Last Meeting To approve the minutes of the Board of Directors meeting held in Public on Monday, 2 December 2013	A	All 09.41
5.	Actions Arising from Previous Minutes, not Included Elsewhere on the Agenda	I	All 09.45
6.	Chairman's Announcements To approve a spoken report from the Chairman on items including: <p>6.1 Meeting with Stephen O'Brien MP</p> <p>6.2 Board Away Day – 16 December 2013</p>	I	Chairman 09.50
7.	Governors' Items To approve a spoken report from the Chairman on items including: <p>7.1 Agenda Setting Meeting</p>	I	Chairman 10.00

Item No	Title of Item	Action	Delivered by
8.	<p>Chief Executive's Report To approve a spoken report from the Chief Executive on items including:</p> <p>8.1 Dr Foster Publication</p> <p>8.2 CCG Contracting Arrangements</p> <p>8.3 Partnership Board Meeting – 18 December 2013</p> <p>8.4 Chancellors Autumn Statement</p> <p>8.5 Primary Care Mini Summit</p> <p>8.6 Monitor Quality Governance Self-Assessment</p> <p>8.7 Planning Guidance 2014/15 to 2018/19</p>	I	Chief Executive 10.05
9.	<p>Medical Director's Report To approve a spoken report from the Medical Director on items including:</p> <p>9.1 Serious Untoward incidents and RIDDOR Events</p> <p>9.2 Consultant Appointments</p>	I	Medical Director 10.25
10.	<p>Quality, Safety & Patient Experience</p> <p>10.1 Patient Quality Safety & Experience Report To approve the report</p> <p>10.2 Strategic Integrated Governance Committee To note the minutes of the meeting of 9 December 2013</p> <p>10.3 QuEst Committee To note the minutes of 14 November 2013</p> <p>10.4 National Maternity Survey To receive a presentation</p>	I/A I/D I/D I/D	Director of Nursing & Quality 10.30 Medical Director 10.45 Chief Executive 10.50 Director of Nursing & Quality 10.55

Item No	Title of Item	Action	Delivered by
11.	Operational Delivery		
	11.1 Performance & Finance Committee To note the minutes of 18 December 2013	I/D	Director of Finance 11.10
	11.2 Performance Report To approve the report	I/D/A	Director of Finance 11.20
	11.3 Endoscopy Screening Service To approve the Business Case	I/D/A	Chief Operating Officer 11.35
12.	Strong Progressive FT		
	12.1 Audit Committee To note the minutes of 4 December 2013	I/D	Mr David Hopewell 11.45
	12.2 MCHFT Constitution & Standing Financial Instructions To receive a verbal update	I	Director of Service Transformation & Workforce/ Director of Finance 11.50
	12.3 Quarterly Report on the use of the Trust Seal To note the report	I	Chief Executive 11.55
	12.4 Request for use of the Trust Seal To note and approve the request	I/A	Director of Finance 11.57
13.	Fit for Purpose Infrastructure		
	13.1 Infrastructure Development Committee To note the minutes of 11 November 2013	I/D	Director of Finance 12 Midday

Item No	Title of Item	Action	Delivered by
	<p>13.2 Theatres ICU/SAL Project Board Minutes To note the minutes of 10 December 2013</p> <p>13.3 Electronic Document Management System To approve the Business Case</p> <p>13.4 Electronic Handover To approve the Business Case</p>	<p>I/D</p> <p>I/D/A</p> <p>I/D/A</p>	<p>Chief Operating Officer 12.03</p> <p>Medical Director 12.05</p> <p>Medical Director 12.15</p>
14.	<p>Legal Advice To receive a spoken report</p>	I	Chief Executive 12.25
15.	<p>Visits of Accreditation, Inspection or Investigation To receive a spoken report on items including:</p> <p>15.1 Care Quality Commission Re Inspection Outcome 9 Medicines Management – 9 October 2013</p>	I	Chief Executive
16.	<p>Board Actions To consider the latest schedule of Board actions outstanding.</p>	I	All
17.	<p>Any Other Business</p> <p>17.1 Celebration of Achievement Evening</p>		All
18.	<p>Time, Date and Place of Next Meeting To confirm that the next meeting of the Board of Directors will take place in public, in the Board Room at Leighton Hospital, at 9.30am on Monday, 3 February 2014</p>		All 12.30