

Board of Directors

Public Minutes of the Meeting (Part II) held on Monday, 7 July 2014 In the Salt Arch Room, Victoria Infirmary, Northwich

PRESENT

Mr D Dunn MBE	Chairman (<i>in the chair</i>)
Dame P Bacon	Non-Executive Director
Mrs T Bullock	Chief Executive
Mr M Davis	Non-Executive Director
Dr PA Dodds	Deputy Chief Executive and Medical Director
Mrs D Frodsham	Chief Operating Officer
Mr D Hopewell	Non-Executive Director
Mr M Davis	Non-Executive Director
Mr M Oldham	Director of Finance & Strategic Planning
Mr D Pitt	Director of Service Transformation & Workforce
Mrs J Smith	Director of Nursing & Quality

IN ATTENDANCE

Mr J Lyons	Lead Governor
Ms M Steele	Acting Trust Secretary

MINUTES OF THE LAST MEETING

After discussion, it was

Resolved

To sign the minutes as an accurate record of the meeting held on Monday, 2 June 2014 subject to noting

[Sentence removed under Section 40 of the Freedom of Information Act]

ACTIONS ARISING FROM PREVIOUS MINUTES NOT INCLUDED ELSEWHERE ON THE AGENDA

None noted.

CARING

14.07.3.1 (Part II)

Care Quality Commission Report – Dementia Theme

Mrs Smith referred to the presentation in Part I of the Board of Directors meeting and enquired as to whether Board Members required clarification on any issues. Mrs Smith confirmed the Trust had challenged the content of the report and advised of the impact this had had on the Trust's relationship with the Care Quality Commission. Mrs Bullock noted, in her discussions with Moira Dumma, former Director

Cheshire Warrington & Wirral Area Team, Ms Dumma had advised the presentation by the Care Quality Commission at the Quality Surveillance Group had focused very much on the Trust's challenge of the report.

Mrs Smith noted she would update the final slide of the presentation as requested by the Chairman. Mrs Bullock also requested Mrs Smith circulate the subsequent Action Plan for Board Members information. Mrs Bullock suggested Board Members should also have sight of the Action Plans following the AQuA Mortality Review and the Quality Surveillance Group meeting when complete. The AQuA action plan is complete in respect of internal actions but work is still in progress with stakeholders regarding health economy actions. Mrs Bullock noted it was important Board Members were aware of the detailed content of these plans.

Dame Pat Bacon referred to the Safety Report (presented in Part I of the Board of Directors meeting) and suggested further narrative is included on mortality to include current position, progress to date, etc. Dr Dodds advised a local Health Economy Action Plan was being prepared and once available would be circulated for information. Dr Dodds advised he would also ensure the narrative on the mortality data was revised, going forward.

Discussion took place regarding the HED (Healthcare Evaluation Data) on mortality and it was agreed that should same be consistently available it would be helpful to include in the Safety Report.

It was agreed the Non-Executive Directors required sight of the macro level details. The Chairman also suggested, as good governance, the inclusion of discussion on dementia as part of the Board to Ward programme for Non-Executive Directors. Dame Pat Bacon also advised she would ensure it was considered as part of the work programme of the Complaints Review Panel.

Mrs McNeil suggested it would be helpful for Non-Executive Directors to be aware of any key issues on particular wards when they undertook the Board to Ward Programme.

Resolved

- **To note the discussion**
- **To circulate the Action Plans following the CQC Dementia Themed Review, the AQuA Mortality Review and the Quality Surveillance Group Meeting**

EFFECTIVE

14.01.3.1 [Section removed under Section 40 of the Freedom of Information Act].

Resolved

- **To note the verbal update**

WELL LED

14.07.5.1 Capital Programme Approval 2014/15

(Part II)

Mr Oldham presented the paper which detailed the proposed Capital Programme for 2014/15. Mr Oldham noted the paper built on the work of the Infrastructure Committee which informed the indicative Capital Programme included in the Interim Budget and which was subsequently updated to be included in the Operational Plan submission to Monitor at the end of March 2014.

Mr Oldham noted the paper detailed the approval status of each scheme advising there was one scheme not previously included – Medical Records Racking Lease Buy Out.

Mr Oldham provided detail on the Hospital Streets refurbishment/Asbestos Removal and also advised a business case would be received for the Radiology Information System which would include the Cardiorespiratory System. Mr Oldham also provided clarification on the Design Team and Ward 23 Refurbishment.

Dr Dodds noted a caveat to the Capital Programme advising bids had been submitted for IT funding.

Mr Hopewell requested further information on the Defibrillators wherein Mr Oldham provided clarification. In the discussion that followed regarding the delegated authority for the Medical Equipment Committee, it was agreed this should be reviewed.

In response to the Chairman's enquiry as to whether the Board of Directors were content to approve the Capital Programme it was agreed to approve the Capital Schemes subject to receipt of a formal business case for the Radiology Information System.

Resolved

- **To approve the Capital Programme 2014/15 subject to receipt of a formal business case for the Radiology Information System.**

ANY OTHER BUSINESS

14.07.6.1 (Part II)

Action Log

Mr Oldham noted the item on the Action Log in Part I papers X Paper [name removed under Section 43 of the Freedom of Information Act] and requested this be moved to Part II.

Resolved

- **To create a separate Action Log for Part I and Part II papers.**

14.07.6.2 (Part II)

Legal Advice

Mr Oldham advised legal advice had been sought in relation to the building works on the main entrance [Information removed under Section 43 of the Freedom of Information Act].

Resolved

- **To note the verbal update**

REVIEW OF THE MEETING

The change in format of the agenda was noted and it was agreed the agenda items had flowed well.

It was noted there had been a good mix of strategic and patient focused items.

Signed

Chairman

Date